

Humboldt Bay Municipal Water,
828 7th street
Eureka, CA



Agenda for Special Meeting of the Board of Directors

June 4, 2024

Meeting Start Time: 4:00 PM

District Mission

Reliably deliver high-quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost; reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost; and protect the environment of the Mad River watershed to preserve water rights, water supply and water quality interests of the District.

Members of the public may join the meeting online at:

<https://us02web.zoom.us/j/86710296323?pwd=MjZldGxRa08wZ0FWOHJrUjNhZnFLQT09>

Or participate by phone: 1-669-900-9128 Enter meeting ID: 867 1029 6323 Enter password: 484138

If you are participating via phone and would like to comment, please press *9 to raise your hand.

How to Submit Public Comment: Members of the public may provide public comments via email until 5 p.m. the day before the Board Meeting by sending comments to office@hbmwd.com. Email comments must identify the agenda item in the email's subject line. Written comments may also be mailed to 828 7th Street, Eureka, CA 95501. Written comments should identify the agenda item number. Comments may also be made in person at the meeting.

Announcement recording of meeting: This meeting may be recorded to assist in the preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

1. ROLL CALL

2. FLAG SALUTE

3. ACCEPT AGENDA

4. PUBLIC COMMENT

Members of the public are invited to address the Board on items not listed on the agenda that are within the scope and jurisdiction of the District. At the discretion of the President, comments may be limited to three minutes per person. The public will be allowed to address items on the agenda when the Board takes up that item. Under the Brown Act, the Board may not take action on any item that does not appear on the agenda.

5. CONTINUING BUSINESS

GM Recruitment consultant*-discuss and possibly approve contract

- a. Bob Murry & Associates (Time set 4:00 pm)
- b. CPS HR Consulting (Time set 4:30 pm)
- c. Tripepi & Smith (Time set 5:00 pm)

ADJOURNMENT

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District office at (707) 443-5018. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (Posted and mailed June 3, 2024.)

HUMBOLDT BAY MUNICIPAL WATER DISTRICT

To: Board of Directors
From: John Friedenbach
Date: June 4, 2024
Subject: General Manager recruitment

Discussion

The Board requested a Special Board meeting to interview three of the professional recruiting firms to potentially assist with the process for the General Manager (GM) recruitment. At the May meeting, the Board selected the following firms for interview:

- a. Bob Murry & Associates
- b. CPS HR Consulting
- c. Tripepi & Smith

The board also crafted the following questions to be asked of each firm:

1. What is your experience with special districts in California and how is recruiting for them different from cities?
2. What will be your approach to learning about the culture of HBMWD and the character of the relationship between the General Manager and the Board of Directors?
3. What will be your approach to outreach, such as what channels and media and target audiences?
4. How will you consider the likelihood that a successful candidate will be from a nearby or similar geographic region?
5. How will you be able to discover a candidate's knowledge of California laws and regulations relevant to the General Manager position and HBMWD's operations?
6. What will be your approach to learning a candidate's understanding of the importance of collaboration and harmony with staff and the Board of Directors?

The original proposals from the three firms were included in the May 16th board packet and are located on the following pages within that packet on the HBMWD website.

<https://www.hbmwd.com/files/445778f0c/5-16-24+Board+packet.pdf>

- a. Bob Murry & Associates pages 280 - 302
- b. CPS HR Consulting pages 345 - 370
- c. Tripepi & Smith pages 325 - 342

Recommendation

The Board selects one firm to hire as the District's professional recruiting firm for the GM search.